

**Rice Lake, Lake Protection & Rehabilitation District  
P.O. 446, Rice Lake, WI 54868**



**USE OF DISTRICT EQUIPMENT**

The Lake District purchases and maintains a large assortment of equipment for use within the District by its employees. Employees should exercise common sense in the operation of this equipment and be aware of all safety rules and concerns while operating all District equipment. No equipment will be operated without the equipment being in safe operating repair and with all shields and safety features in place and in good running order.

The District has a firm policy of not allowing ANY equipment, tools, or District property to be let out for private use. This prohibition includes having District employees do ‘special favors’ while on District time that would be considered outside of their normal duties. NO family, friends, or non-employees are permitted to ride or operate any equipment with or without District employees.

**Safe Operation in, on, and near the water:**

The District is aware of the potential dangers that its staff face in, on, and near the water. Safety should be first and foremost when working in, on and near the water. Employees, users, and passengers/guests must at all times be wearing a Personal Floatation Device (PFD/life vest), properly affixed and in good repair when they are in, on, or near the water while using, operating, or a passenger or guest of the District on any of the District’s water craft. As stated by the U.S. Guard:

**“Personal Floatation Devices (PFD’s) or lifejackets can save lives, especially when worn.”**

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Request for use of Lake District watercraft:

Group/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Date of use: \_\_\_\_\_

Proposed Use (please explain the reason for the request):

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Operator (pilot) Name: \_\_\_\_\_

Has the operator used the District's craft before? YES NO

Does the group/organization have insurance? YES NO

Special arrangements: \_\_\_\_\_

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Authorizing Signature: \_\_\_\_\_

**Use of Rice Lake, Lake Protection and Rehabilitation District equipment and/or watercraft:**

1. The Lake District discourages use of its watercraft by other groups/organizations. Its craft are designed for use for lake improvement operations and are not for recreational and/or private use.
2. Special exemptions and usage may be obtained through the action of the District Board of Commissioners at their regular board meetings. (See attached usage form or form is available online through our website [www.rllakedistrict.org](http://www.rllakedistrict.org))
3. It is best if our operators pilot the craft and is best if this is during normal working hours. If this is not possible a short training/proficiency period for the group's operator is required.
4. It is a requirement that ALL PASSENGERS MUST HAVE AND BE WEARING A PERSONAL FLOATATION DEVICE (life vest) WHILE ONBOARD, NO EXEPTIONS.
5. The group/organization is responsible for any and all damage to the watercraft and/or its equipment.
6. The pilot is responsible for the safe operation of the craft and the safety of any passengers. This includes understanding safe boating laws of the State of Wisconsin and any requirements that the District may stipulate.
7. Show proof of insurance for representative group/organization.